

Forefront Quick Start Guide for Teachers

Using Forefront

1. Enter student scores (and add notes).
2. Review data at the student and class (and maybe grade) level to visualize student strengths and weaknesses.
3. Share student learning information with families.
4. Respond instructionally.
5. Enter further data and monitor student growth (or lack thereof) towards proficiency.

Access the Reporting Suite in One Click from the Spreadsheet



Student	1	2	3	4	5	6	7	8	9	10	OS
Jonas Holmes	3	3	3	3	3	3	3	3	3	3	30
Fredrik Holt	2	2	2	2	2	2	2	2	2	2	20
Findlay Long	3	3	3	3	2	2	2	2	3	3	27
Allan Love	3	3	2	2	2	2	2	2	3	1	23
Edward Maxwell	3	3	3	3	3	3	3	3	1	3	28
Maisey McKee	3	3	3	3	3	3	3	3	1	3	28
Carlo McPheerson	3	3	3	3	3	3	3	3	1	3	28
Anthony Moran	3	3	3	3	3	3	3	3	1	3	28
Brogan Morrison	3	3	3	3	3	3	3	3	1	3	28
Charles O'Sullivan	3	3	3	3	3	3	3	1	3	3	28
Dawson Richards	3	3	3	3	3	3	3	3	3	3	30
Austin Rodriguez	3	3	3	3	3	3	3	1	3	3	28

From the spreadsheet, click “Reports” in the upper right to open the Question Analysis Report to explore your students’ data.

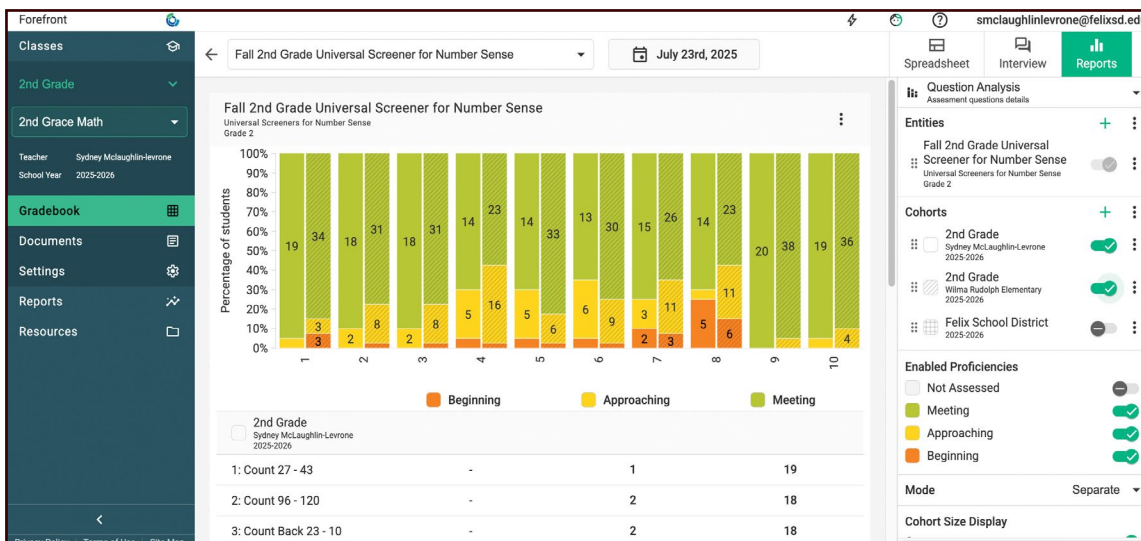
Entering Data



Looking at Student-Level Data



Looking at Class-Level Data



The Question Analysis Report shows student performance question-by-question. In this example, **the school level cohort has been toggled on in the right sidebar**, so that a teacher could see larger trends to collaborate. **Click the numbers in the table below to see student names and click the numbers below the columns to open question details.**

Questions to consider:

- What questions/concepts showed student strengths?
- What questions/concepts were challenging for students?
- What questions/concepts require additional whole-group instruction?
- What questions/concepts require additional small group instruction?

Forefront is made for educators, by educators. We are here to help out!
Email support@forefront.education with questions or issues.

Forefront Quick Start Guide for Leaders

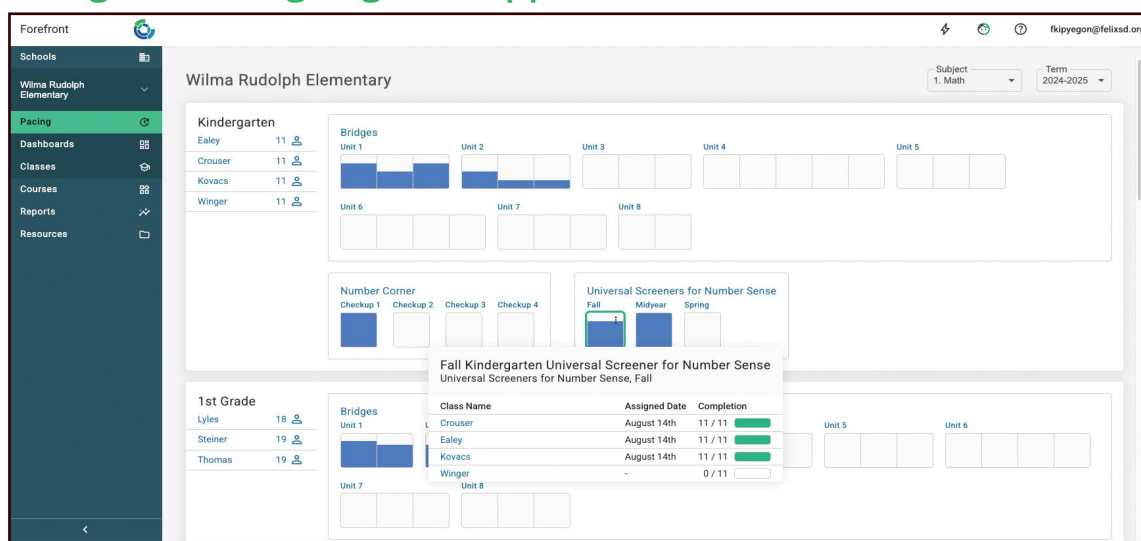
How will teachers use Forefront?

1. Enter student scores (and add notes).
2. Review data at the student and class (and maybe grade) level to visualize student strengths and weaknesses.
3. Share student learning information with families.
4. Respond instructionally.
5. Enter further data and monitor student growth towards proficiency.

How can you support a strong implementation?

- Help teachers see the value of having data to guide instruction by using Forefront in data meetings and conversations about student learning.
- Have clearly defined data collection expectations and help teachers who need additional support to see the value.
- Look for success stories in the data to help teachers see their instructional impact.

Using the Pacing Page to Support Teachers and Look at Data



The pacing page shows the progression of data entry. Each square represents an assessment. The amount of blue represents the amount of students with complete assessments. Hover to see breakdown of data entry by class. Click the blue text to open the teacher page (click the teacher name) or reports (click "Bridges" or "USNS" or "Unit 1").

Questions to consider:

- Are the expectations of data entry being met?
- If not, what barriers might be keeping teachers from entering data? Can leaders find time for teachers to put data in together? Are there champion teachers who can share how they are using Forefront successfully and finding value?
- Are teachers on track with pacing - if there is a pacing timeline for units or benchmarks are things aligned?

Leading a Data Discussion in Forefront



Support Accountability of Data Collection



Leverage the Power of the Pacing Page



Getting Started for Leaders

