

Core Problem Solving PLC Notetaker

[Core Problem Solving Facilitator Guide](#)

Facilitator: Please make a copy of this notetaker, link in Core Problem Solving School Folder, and share with all team members.

Date:

Team Members Present:

See It - Identify Strengths and Assets <i>Where did our kids grow, or where were their strengths? Why? (All students, Black students, and students with disabilities)</i>	See It - Examine the Gap <i>Based on the data review, what is an area of growth? What is a high impact standard or skill to address? (All students, Black students, and students with disabilities)</i>
Name It - Make a Goal <i>Identify the key area to re-teach/keep teaching. Write a SMARTIE goal aligned to the identified standard.</i>	Make an Action Plan <i>Write a differentiated core action plan to meet your goal. (See Instructional Groupings template below)</i>

Make an Action Plan: 4-6 Week Differentiated Core Instructional Plan (30 minutes)

Instructional Groupings

List students and instructional plan for each group

	Instructional Group A	Instructional Group B	Instructional Group C	Instructional Group D
Student Names <i>Only list names for Elementary</i>				
Focus Skill, Understanding, and/or Facts				
After at least 4 weeks, students will be able to...				
Core Practices <i>How will you adjust the instruction, curriculum, and environment to improve student mastery of the standard for each group? Be specific.</i>				
How will you check to see that students have learned it?				
Who is responsible, and when will instruction happen?				
<i>For BOY and MOY, after a minimum of 30 school days delivery of the instructional plan...</i> <i>** EOY reflection will happen prior to 30 days of instructional time</i>				
What are the outcomes of the instructional plans, and what are the next steps?				